

## BREDON STAR R.F.C. Ltd est. 1991

# Incorporating Bredon Star Junior Rugby



( Affiliated to the Rugby Football Union, North Midlands RFU and Worcestershire & Herefordshire RFU )

#### **Child Protection**

### **ROLE OF THE DUTY OFFICER**

Responsible to: Bredon Star Junior Management Committee

#### Main duties - Bredon Playing Field - Changing Rooms

- Open up the Changing Rooms and Store Room.
- To put on the Boiler (for Showers) if appropriate.
- To put on the Burco Boiler for hot water for Teas / Coffee etc.
- To supervise the building.
- Ensure all devices are turned off at the end of the session.
- To lock up the building.

#### Main duties - Westmancote Training Field - Cricket Club

- Open up the access to the Fiield.
- Open the Club.
- To put on the Boiler (for Showers) if appropriate.
- To put on the Burco Boiler for hot water for Teas / Coffee etc.
- To supervise the building.
- To supervise the Car Park Attendants.
- To supervise the cleaners.
- To supervise the cooks/ servers.
- Ensure all devices are turned off at the end of the session.
- To lock up the building.
- To lock up the access to the field.

Role of the Duty Officer: 03-Sep-2012