



(Affiliated to the Rugby Football Union, North Midlands RFU and Worcestershire & Herefordshire RFU)

Club	Bredon Star RFC
MEAP for:	Training & Matches at Bredon Site
SatNav postcode	GL20 7QN What3words: clubbing.carver.lemmings
MEAP Lead(s)	Arti Ranner (Safeguarding Officer) Kevin Falvey (Chairman) Paul Kemple (Director of Rugby) Kieran Matty (Vice Chairman) Nick Harwood (Junior Chairman)

Note our Club Policy for Coaches and First Aiders is to contain until the appropriate professional can take charge

Ambulance Access Point	
All areas	Access to site is via Main Road entrance NEXT to Bowling Green. Top bollard padlock code is 1471 & bottom bollard is 26844 with key (key code is 2684)
First Aid Equipment Location	
First Aid Kit	Each age group will have a team first aid kit and first aider (Extra supplies are in the Home Changing Room)
Defibrillator	Mobile defibrillator will be with Venue first aider or behind Club House Bar Additional defibrillator outside the Village Hall entrance - on Main Road next to Bowling Green
Location of Local Hospital / Services	
Minor Injuries	Tewkesbury Hospital, Barton Rd, GL20 5GJ
A&E	Cheltenham General Hospital Gloucester Royal Worcester Hospital
MEAP Chain of Command & Procedures	
In the case of MEDICAL EMERGENCY follow the procedures below:	
Escalation to Site Lead - First Aider must escalate to Site Lead immediately if they have: <ul style="list-style-type: none">- Any concerns if the player is in any immediate danger to life (not responsive, spinal/neck injury etc)- There are multiple injuries for First Aider to manage	
Team First Aider / Coach will be in charge and may ask a responsible adult to contact emergency services	
Key information required for Emergency Services: <ul style="list-style-type: none">- state your name clearly and that you acting in capacity of first aider or helper- Confirm telephone number- State exact location of incident (see above)- State type of incident- Give details of casualty and approximate age- Details of condition from diagnosis (e.g. neck injury; loss of movement in limbs)- Remain Calm and stay on line and provide feedback to First Aider as required- Send someone to remove bollard (see above); meet ambulance; and provide directions- Contact player's emergency contact	
Reporting Incident Accident/Incident Form must be completed by First Aider or Lead Coach and sent to Safeguarding Officer (see above)	
Note on Medical incidents not requiring Emergency Services Ensure casualty is accompanied to appropriate services and someone remains with them. For Age Grade ensure sufficient supervision remains with rest of team. Child should not travel alone with an adult unless a parent/guardian	
RFU Reporting	

Industrial and Provident Society Registration No. 31539 R

President: Mr D. Newcombe Tel. 07810 794022

Chairman: Mr K. Falvey Tel. 07778 554324 Junior Chairman: Mr N. Harwood Tel. 07711 727114

Hon. Secretary: Mrs S. Taylor Tel. 07766 903221 Hon. Treasurer: Bredon Star RFC Ltd. & Star Inn Ltd. - Mr D. Taylor Tel. 07887 941844



RFU REPORTABLE INJURY EVENTS

(Responsibility of Safe Guarding officer to report to RFU) These are defined as:

- An injury which results in the player being admitted to a hospital (this does not include those that attend an Accident or Emergency Department and are allowed home from there).
- Deaths which occur during or within six hours of a game finishing.
- Clubs are also required to report injuries in which artificial grass pitches or equipment such as sports goggles are involved.

REPORTABLE INJURY EVENT PROTOCOL

In the event of a serious injury which fulfils one of the above definitions, after providing immediate first aid and arranging transport by ambulance to hospital, the following protocol is to be followed:

1. A club Safeguarding officer representative must phone the RFU Injury Reporting Helpline 0800 298 0102, or email SportsInjuriesAdmin@rfu.com as soon as the seriousness of the player's condition is confirmed and certainly within 48 hours of the game or training session.
2. In the event of a potentially catastrophic injury or fatality the RFU Injured Players Foundation (IPF) will be notified and will get in touch with the club and/or player (or their family) to confirm the injury and any immediate welfare needs.
3. You will be asked to complete and return an injury report form. (See attached).
4. Record witness statements. Where a potential insurance or personal injury claim may arise, and retain on file witness statements. These statements must confine themselves to the facts and not include opinion, hearsay or apportion or infer blame. They must be signed and dated by the person making them.

REPORTABLE INJURY EVENTS – REFEREE REPORTS

Following a reportable injury, the referee should also complete Referee Injury Event Form. (See attached).

Other Relevant Information

Team Manager/ Head Coach to follow up with injured player and/or family and report to Safeguarding Officer
Make sure First Aid kit is replenished after an event

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